

ACCREDITATION OF PREVIOUS STAY ABROAD PLACEMENTS
LABG 2009/2016

This form is for those students who have already completed a work placement in an English-speaking country before commencing their studies. Please fill out the following boxes and return to Mrs Emily Stutz for accreditation.

Your details

Full name:
Student ID:
Email Address:
Studiengang:
Start of studies: Winter semester _____ / Summer semester _____

Details of your work place

Company / Organization:
Company's address:

Contact person:
Contact person's email address:
Contact person's telephone number:
Start and end date of placement:

Please give an outline of what you did during your stay abroad, giving details of any duties and responsibilities

Proof of work placement

I enclose the following as proof of my Stay Abroad (please tick).

Letter of recommendation
 Certificate
 Other (please specify)

Student's signature	Staff member's signature
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Date:		Date:	
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